



Covid19 Risk Assessment and Plan for art classes for children with Dessi's Art 2021

Government Guidance - sources

Guidance for parents and carers of children attending out-of-school settings during the coronavirus (COVID-19) outbreak

Updated 11 March 2021

| Plan | Details, risk and control measures | Risk after control measures (RAG) |
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| <p>"Bubbles"</p> | <p>All attendees will be contained within 'bubbles' (protected groups as per government guidance) that they have booked with. Each bubbles arrival will be managed with social distancing in place (marked 2m distance on the floor) within the event room to reduce crossing paths with other event groups within the venue. The session has been arranged at a time when corridor traffic/arrivals will be at a minimum. Each bubble will be allocated a fixed table for the duration of the session with a room layout that maintains 2m social distancing. Children and adults within each bubble do not need to distance from each other however must maintain social distancing with those outside of their bubble. Movement within the session will be limited and pre-approval will be required from the teacher/teacher's assistant to manage the traffic flow throughout corridors and the bathroom itself.</p> <p>Each bubble's table will be allocated sterilised resources at the beginning of the session. These resources e.g., paint/brushes etc. will not be shared between bubbles and will remain with the originating bubble for the duration of the session.</p> <p>Each bubble's activities will be set up and take place at the allocated tables at the beginning of the session, in order to promote space between children. The table layout will be as follows: 3 tables of 1 parent and 2 kids of same household/bubble and 3 tables with 1 parent and a 1child per table same household/bubble. Adults must supervise children to assist in mitigating risk of children moving within the session.</p> | |

Plan and Risk Assessment

Risk: Cross contamination as a result of multiple points of contact, people moving between groups or shared use of resources

Control measures:

Allocated bubble groups

1. Maximum of 17 people attending the session (3 groups = 1 adult, 2 children and 3 groups = 1 adult, 1 child; 2 teachers)
2. Bubbles will remain at their allocated tables for the duration of the session, unless pre-approval from teacher/teacher's assistant for bathroom breaks. All permitted movement must maintain a 2m distance from those not in their originating bubble
3. Attendees' movement within the building is limited to that of the activity room; bathroom; pathways entering and exiting the building; No loitering in communal areas is permitted
4. No attendee will be permitted to move between bubbles
5. No one is permitted to enter the space unless a registered attendee or premise staff
6. Attendees on arrival will use the hand sanitiser provided
7. Each bubble's arrival will be managed with social distancing in place (marked 2m distance on the floor) within the event room to reduce crossing paths with other event groups within the venue
8. Declaration forms will be signed by anyone attending aged 16 and over, declaring they/their bubble current health status in relation to COVID symptoms and recent exposure to COVID in the last 14 days
9. Resources will be allocated to bubbles for their bubble's sole use throughout the duration of the session
10. Multiple activity tables will be set up socially distanced (2m) from each other; All attendees will be contained within 'bubbles' (protected groups as per government guidance) that they have booked with
11. Anyone not registered to attend the session must wait outside the building and maintain social distancing whilst keeping all entries and exits clear
12. Everyone shall observe social distancing at all times
13. Face coverings shall be worn as required by government regulations
14. The consumption of food and drink on the premises is discouraged, except for the use of personal water bottles
15. Attendees will be informed of distancing expectations
16. Attendees to bring their own water bottles
17. Trinity will display NHS QR code posters at entrances to the halls to enable people to "check-in" using the NHS Covid-19 app if they so choose

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| <p>First Aid and Intimate Care</p> | <p>Staff within each bubble to administer first aid. All staff involved in close care of a child should wear a mask and apron.</p> <p>Risk: Contamination as a result of close contact between team member and child whilst administering first aid or close care. Control measures:</p> <ol style="list-style-type: none"> 1. First aid and close care will be administered by bubble groups only 2. All team members to wear mask when administering first aid or close care 3. At least 1 first aid trained member of staff (venue staff or teacher) will be within the building at all times | |
| <p>Cleaning, air circulation and sanitation indoors</p> | <p>Caretakers will aerate the event space and sterilise tables/chairs before the session commences. Doors and windows will be kept open unless they are fire doors. This reduces the need to touch handles and improves ventilation. Attendees will need to dress appropriately for these conditions.</p> <p>Team members within each bubble will be provided with cleaning materials to wipe down communal surfaces on a regular basis throughout the session. These include door handles, banisters, sinks, toilet doors, other communal surfaces. All cleaning materials will be stored, out of the reach of children.</p> <p>Hand sanitiser soap will be accessible for all attendees and made readily available at all key touch points.</p> <p>Risk: Contamination as a result of shared contact of a resources or surface</p> <p>Control measures:</p> <ol style="list-style-type: none"> 1. Increased hand washing/sanitising, including when entering or leaving space 2. Increased cleaning of communal surfaces 3. Increased ventilation through opening windows and doors where it is safe to do so 4. Not sharing paintbrushes or any other materials beyond bubble 5. All materials provided in session will be sterilised and washed before session commencement in addition to increased cleaning throughout sessions 6. Tables and chairs sterilised prior to commencement of session | |
| <p>Session end times</p> | <p>Attendees informed about social distancing expectations and restricted access to venue/event space.</p> <p>Risk: Contamination as a result of close contact with other bubbles on arrival/departure</p> <p>Control measures:</p> <ol style="list-style-type: none"> 1. Loitering within corridors will not be permitted and a staggered exit will be managed to reduce crowding in corridors 2. Trinity will display NHS QR code posters at entrances to the halls to enable people to “check-in” using the NHS Covid-19 app if they so choose 3. Anyone not registered to attend the session must wait outside the building and maintain social distancing whilst keeping all entries and exits clear | |

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| <p>PPE</p> | <p>The government guidelines discourage PPE for young children and expected by those that meet the government guidelines.</p> <p>Risk: Contamination as a result of close contact with other bubbles</p> <p>Control measures:</p> <ol style="list-style-type: none"> 1. Dessi's Art will not provide PPE except in First Aid kits 2. Masks will be added to First Aid kits for use when administering First Aid 3. Face coverings shall be worn as required by government regulations | |
| <p>Communal areas</p> | <p>Risk: Contamination as a result of close contact with other bubbles</p> <p>Control measures:</p> <ol style="list-style-type: none"> 1. Loitering within corridors will not be permitted and a staggered exit will be managed to reduce crowding in corridors 2. Attendees will be informed of social distancing expectations 3. Bubbles will remain at their allocated tables for the duration of the session, unless pre-approval from teacher/teacher's assistant for bathroom breaks. All permitted movement must maintain a 2m distance from those not in their originating bubble 4. Attendees' movement within the building is limited to that of the activity room; bathroom; pathways entering and exiting the building; No loitering in communal areas is permitted | |
| <p>Shared resources</p> | <p>All bubbles will be allocated resources for sole bubble use for the entire duration of the session. Team members to ensure no allocated resources are left anywhere after use.</p> <p>Risk: Contamination as a result of close contact with a shared resource</p> <p>Control measures:</p> <ol style="list-style-type: none"> 1. Resources will be allocated to bubbles for their bubble's sole use throughout the duration of the session 2. Resources will be kept at the originating bubbles table and not anywhere beyond this 3. All resources provided in session will be sterilised and washed before and after sessions 4. Tables and chairs sterilised prior to commencement of session 5. Resources not provided by the venue will be removed from the space and if required disposed of appropriately | |

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| <p>Attendees with symptoms</p> | <p>Booking holders will be reminded of guidance re: symptoms and self-isolating No attendee who is observed to have symptoms or confirms they/their bubble has symptoms or has been exposed to others with COVID in the last 14 days will be allowed access to the session.</p> <p>Risk: Contamination between an unwell adult/child and other adults/children</p> <p>Control measures:</p> <ol style="list-style-type: none"> 1. Declaration forms will be signed by anyone attending aged 16 and over, declaring they/their bubble current health status in relation to COVID symptoms and recent exposure to COVID in the last 14 days 2. Any confirmation/observation of symptoms or exposure to others with COVID in the last 14 days will result in refusal of attendees and their bubbles entry to the session 3. Temperatures taken on arrival to reduce unknown contamination 4. Communications to booking holder via email will confirm protocol in advance of session commencement; this will advise that attendees should refrain from attending the session should they have COVID symptoms or have been in contact with others with COVID in the last 14 days 5. Trinity will display NHS QR code posters at entrances to the halls to enable people to “check-in” using the NHS Covid-19 app if they so choose 6. Dessi’s Art will collect contact details for the purpose of Track and Trace. This data will not be used for any other purposes that for Track and Trace. This information will be kept securely with restricted access only. | |
| <p>Anxiety and mental health</p> | <p>At Dessi’s Art we believe that mental health is just as important as physical health. We want children to be children and to have low levels of anxiety and high levels of fun. We work hard to protect our secure bubbles and to promote essential routines such as hand washing/sanitising, but we also believe that smiles, easy routines and easy to follow rules are important.</p> <p>Our team members are well trained and practised in ensuring children feel happy.</p> <p>Risk: Children and adults develop high levels of anxiety about Covid or about attempting to maintain distance between each other at all times</p> <p>Control measures:</p> <ol style="list-style-type: none"> 1. Protected bubbles, clear routines, easy rules 2. Lots of smiles 3. No expectation of social distancing within the year group – this will be impossible to achieve | |
| <p>Team Training</p> | <p>All team members have had renewed health and safety training, with Covid training included. They have been taught and tested on the symptoms and control of Covid19 and on the Club plan and risk assessment.</p> <p>Risk: Team members have low levels of knowledge about Covid or the Club plans and risk assessment</p> <p>Control measures:</p> | |

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| | <ol style="list-style-type: none">1. Health and Safety Training including a Covid module is undertaken by all team members2. Risk Assessment must be read and adhered to by all team members at all times, to ensure standards are consistent and upheld | |
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